

## 2018 RCI Document Competition

RCI Consultant and Quality Assurance Observer members are invited to submit entries for the 2018 Document Competition. Winners will be presented awards at the 33<sup>rd</sup> RCI International Convention and Trade Show at the Marriott Marquis Houston and George R. Brown Convention Center in Houston, Texas, March 22-27, 2018. Submitted projects must have completed construction after September 30, 2014 and on or before September 30, 2017.

New for the 2018 Competition is a Special Projects Category. Documents can be submitted in this new category, as well as the traditional Large and Small Construction Project categories and the Report category. Report entries can be any written document pertaining to roofing, waterproofing, or exterior walls, such as survey, forensic analysis, or written peer reviews. Document submissions should include the Project Manual and Drawings. Projects may be for new construction, roof or waterproofing installation, or exterior building envelope renovation design. The new "Special Projects" category recognizes that RCI Consultant and Quality Assurance Observer members often develop documents that may not fit well into the other project categories. These can include smaller construction projects less than \$250,000 where more unique repair documents are developed, a single unique repair to address a special condition, a more graphical peer review, or any other document type that does not necessarily align with the Report or Large and Small Construction Project categories.

A panel of RCI members will judge the entries for excellence in regard to such criteria as technical merit and organization, with extra points for complexity and application of innovative concepts.

### **Reports will be judged based on:**

- Report provided meaningful information
- Thoroughness
- Readability
- Grammar
- Conclusions
- Recommendations
- Complexity (relative to others)
- Technical merit
- Overall professionalism

### **Large and Small Projects will be judged based on:**

- Appropriate cost-effective solution
- Technical merit
- Drawing format
- Drawing content
- Specification format
- Specification content
- Complexity (relative to others)
- Thoroughness - limited change orders and problems
- Overall professionalism

### **Special Projects will be judged based on:**

- Appropriate cost-effective solution
- Uniqueness of solution
- Technical merit
- Readability
- Complexity (relative to others)
- Thoroughness
- Overall professionalism

## 2018 RCI Document Competition

A total of twelve competition awards will be issued. Prizes will be awarded for first, second, and third place in each of the four categories. Awards include:

- |                       |   |
|-----------------------|---|
| 1 <sup>st</sup> Place | Plaque in the name of the entrant and \$1,000 in “RCI Dollars” for any RCI or RCI Foundation products |
| 2 <sup>nd</sup> Place | Plaque in the name of the entrant and \$500 in “RCI Dollars” for any RCI or RCI Foundation products   |
| 3 <sup>rd</sup> Place | Plaque in the name of the entrant and \$200 in “RCI Dollars” for any RCI or RCI Foundation products   |

Competition award winners will be honored at the upcoming RCI Convention. All competition entries will be on display at the RCI Convention and the award winners will be identified. Attendance by competition finalists at the convention is encouraged but not mandatory.

**To enter this year’s Document Competition, complete the entry form on the following page and send it to RCI postmarked on or before September 30, 2017. Send separate forms for each entry.**

## 2018 RCI DOCUMENT COMPETITION RULES

1. Competition open to RCI Consultant and Quality Assurance Observer members only, who acted as the project manager for the document entry.
2. Limited to two entries in each category per firm.
3. Award will be made in the name of the entering RCI Consultant or Quality Assurance Observer member.
4. All entries and the entry forms must be **postmarked on or before September 30, 2017**, to be considered. Please use the following entry forms or download PDF forms from the RCI website at <http://www.rci-online.org/document-competition.html>.
5. There is no fee for entries. Complete an entry form for each entry submitted. Send entries to RCI at Suite 204, 1500 Sunday Drive, Raleigh, NC 27607.
6. Entries become the property of RCI and portions may be published in RCI *Interface* journal. Submitted materials will not be returned to the entrant.
7. Entries shall be a regular work product funded by fees paid by the client. The work product should include what other coworkers produced in addition to the project manager. Products developed as a marketing tool or as a demonstration are not permitted. Additional enhancement of the document after issuance to the client for the purposes of this competition is not permitted.
8. Entries shall meet the description of the category.
  - A. Reports shall be entirely related to an evaluation or investigation that is directly related to roofing, waterproofing, or exterior walls. Reports shall have been completed and delivered to the client after September 30, 2014 and before September 30, 2017.
  - B. Large and small roofing, waterproofing, and exterior wall construction on the submitted projects must be completed after September 30, 2014 and before September 30, 2017.
  - C. Special projects involving roofing, waterproofing, and exterior wall components shall have been completed or delivered to the client after September 30, 2014 and before September 30, 2017.
9. Entries shall follow submittal package requirements.

## ENTRY FORM FOR 2018 RCI DOCUMENT COMPETITION

Report

Large Project (> \$1,000,000)

Small Project (< \$1,000,000)

Special Projects

Consultant /QAO

Member Name: \_\_\_\_\_

Member I.D. No. : \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

The following submittal package requirements may be sent separately for receipt at RCI Headquarters postmarked on or before September 30, 2017:

- 1.1 **Abstract** (Mandatory -Use attached Abstract form).
- 1.2 **Abstract Attachment(s)** (non-mandatory additional information at the discretion of applicant)
  - A. Text: Maximum one page – 12 point font.
  - B. Graphics: Maximum two pages for drawings, photographs, etc.
  - C. Format:
    1. 8½" X 11"
    2. 24 pound paper, maximum
    3. One sided
    4. Margins to be 1" right and left
    5. No bindings or covers, one staple in upper left corner
- 1.3 **One (1) document in the complete original format as delivered to the client** (for display at convention).
- 1.4 **One (1) compact disk or flash drive of the member's work product saved as ONE (1) PDF file on the disk** that is suitable for viewing in Adobe Reader. *Client's General Conditions, standard forms, and documents created by others (new projects) do not need to be included with submittal copies. If so, include a table of contents referencing these other works. **Please verify entry file has been properly saved to the CD or flash drive to avoid elimination from the competition. Note: Each entry submitted in the competition must include an individual CD or flash drive consisting of its corresponding entry PDF file.***
- 1.5 **Client Authorization, Attachment A** granting permission to the RCI Consultant or Quality Assurance Observer member to enter the submittal in the competition. **Please submit client signed authorization with entry by the deadline to avoid elimination from competition.**

## 2018 RCI Document Competition – Report Submittal Abstract

Consultant /QAO

Member Name: \_\_\_\_\_

Member I.D. No. : \_\_\_\_\_ Company \_\_\_\_\_

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CLIENT:
PROJECT LOCATION:
GENERAL DESCRIPTION:
PROJECT AREA (SQUARE FOOTAGE):
PURPOSE OF REPORT:
ITEMS INVESTIGATED:
WORK PERFORMED BY OTHERS:
TESTING:
OTHER:
CONCLUSIONS:
RECOMMENDATIONS:

**2018 RCI Document Competition – Project Submittal Abstract**

Check appropriate  Small Project (<\$1,000,000)

Entry Category  Large Project (>\$1,000,000)

Consultant /QAO  
Member Name: \_\_\_\_\_

Member I.D. No. : \_\_\_\_\_ Company \_\_\_\_\_

CLIENT:	
PROJECT LOCATION:	
GENERAL DESCRIPTION:	
SCOPE OF SERVICES PROVIDED (INVESTIGATION, TESTING, DESIGN, BIDDING, MONITORING):	
PROBLEMS TO BE CORRECTED BY THE DESIGN:	
DESCRIPTION OF DESIGN USED TO CORRECT PROBLEM:	
CLIENT IMPOSED CRITERIA:	
BUDGETED COST:	ACTUAL COST:
SCHEDULE (START OF SERVICES, COMPLETION OF SERVICES, BID DATE, START & COMPLETION OF CONSTRUCTION):	
COMMENTS REGARDING CONSTRUCTION:	

## 2018 RCI Document Competition – Special Project Submittal Abstract

(Special Projects include peer reviewed documents, unique projects, and those < \$250,000)

Consultant /QAO

Member Name: \_\_\_\_\_

Member I.D. No. : \_\_\_\_\_ Company \_\_\_\_\_

CLIENT:	
PROJECT LOCATION:	
GENERAL DESCRIPTION:	
SCOPE OF SERVICES PROVIDED (INVESTIGATION, TESTING, DESIGN, BIDDING, MONITORING):	
TYPE OF DOCUMENT DEVELOPED IN SCOPE OF SERVICES:	
DESCRIPTION OF ISSUE TO BE ADDRESSED:	
DESCRIPTION OF DESIGN USED TO ADDRESS ISSUE:	
CLIENT IMPOSED CRITERIA:	
BUDGETED COST:	ACTUAL COST:
SCHEDULE (START OF SERVICES, COMPLETION OF SERVICES, BID DATE, START & COMPLETION OF CONSTRUCTION):	
COMMENTS REGARDING CONSTRUCTION:	

**RCI  
2018 Document Competition  
Client Authorization**

This document is intended to provide authorization for RCI Consultant /Quality Assurance Observer member

\_\_\_\_\_, who plans to submit document(s) for RCI's 2018 Document Competition for the below captioned project

\_\_\_\_\_

RCI Document Competition rules require that the RCI Consultant /Quality Assurance member obtain a signed acknowledgement by an owner or client representative who is authorized to grant permission to use submitted document(s) in the manner described below.

By granting this permission, I understand document(s):

- will be copied and forwarded to RCI for distribution to others for judging;
- may be displayed at the RCI Convention; and,
- can be reprinted in whole or in part by RCI for the purposes of illustrating in print or on websites.

I am authorized to allow use, understand above provisions, and hereby grant permission to RCI and the RCI Consultant /Quality Assurance Observer member.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Company